



the **MIDDLESEX
LAW ASSOCIATION**

Locker Rental Policy and Guidelines

1. The annual fee for rental of a half-locker space will be determined from time to time by the MLA Treasurer in consultation with the Board of Trustees.
2. All lockers are rented on a calendar year basis.
3. All lockers will be shared, and locker assignments will be made at the discretion of the Middlesex Law Association. Due to the limited spaces available, no member will be eligible to rent a full locker.
4. A locker is tied to the individual member who will be using it. The firm holds no rights to that locker should the individual leave the firm. Individuals will retain their locker slot, regardless of their employer, until such time as they are no longer eligible to be a member of the Middlesex Law Association or until they voluntarily give up their rights to the locker space.
5. All locker spaces revert back to the Middlesex Law Association for distribution to the next person on the waiting list, regardless of law firm affiliation. Law firms will not be allowed to transfer the departing employee's locker spot to another lawyer in the firm.
6. Lockers must be secured with the lock supplied by the Middlesex Law Association and members are responsible for the key that will be provided to them. Replacement keys will cost \$15 and will not be ordered until payment is received. Locker keys must be returned to the Middlesex Law Association when a locker spot is vacated and failure to do so will result in a \$15 charge.

Revised by the Board of Trustees, January 12, 2012