



SUPERIOR COURT OF JUSTICE  
Justice A.K. Mitchell  
80 Dundas Street, 12th Floor, Unit "K"  
London, Ontario N6A 6B2  
Telephone (519)660-3027

**Memorandum**

To: Notice to the Profession and Self-Represented Litigants  
From: The London Bench (Civil)  
Date: January 30, 2024  
Re: Consent/Unopposed Motions to Adjourn (Civil Trials and Special Appointments):  
Change in Mode of Proceeding

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Effective immediately, all **consent/unopposed** motions to adjourn civil trials and special appointments shall made in writing to the attention of LAJ A. K. Mitchell with a copy to [grace.griffin@ontario.ca](mailto:grace.griffin@ontario.ca).

Motion materials shall include a draft form of order identifying the date(s) to be vacated and the return date in assignment court or regular civil motions court, as the case may be, for rescheduling of the trial or special appointment, respectively. Counsel/litigants are reminded to file such consent/unopposed adjournment requests in a timely manner. In deciding the motion, the court reserves the right to require additional evidence be filed and/or that counsel/litigants appear via video-conference to speak to the motion.

All opposed adjournment requests shall be scheduled through trial coordination in accordance with the existing scheduling practice.

Any questions may be directed to the attention of LAJ Mitchell.

Justice A.K. Mitchell  
Local Administrative Judge (London)  
Dated: January 30, 2024