



**SUPERIOR COURT OF JUSTICE  
SOUTHWEST REGION**

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**Regional Calendar  
January - December 2017**

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By direction of  
The Honourable Mr. Justice Thomas A. Heeney  
Regional Senior Judge  
Southwest Region

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## **SUPERIOR COURT OF JUSTICE SOUTHWEST REGION**

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### **Judicial Listing**

[http://www.ontariocourts.ca/scj/judges/current/judges/#Judges\\_of\\_the\\_Southwest\\_Region](http://www.ontariocourts.ca/scj/judges/current/judges/#Judges_of_the_Southwest_Region)

### **Courthouse Addresses**

<http://www.ontariocourts.ca/scj/practice/schedules/sw/addresses>

### **Trial Coordinator Directory**

<http://www.ontariocourts.ca/scj/practice/schedules/sw/directory>

### **Provincial Practice Directions**

<http://www.ontariocourts.ca/scj/practice/practice-directions/provincial/>

### **Southwest Region Consolidated Practice Direction**

<http://www.ontariocourts.ca/scj/practice/practice-directions/southwest/>

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**SUPERIOR COURT OF JUSTICE**  
**SOUTHWEST REGION**  
**2017 COURT CALENDAR**

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**DIVISIONAL COURT**

**Divisional Court Sittings (London)**

Panel – All Divisional Court matters to be heard by a three judge panel will be heard in the regional centre of London during the one week commencing Monday, April 3, and one week commencing Monday, November 27, 2017

Single Judge – All Division Court matters to be heard before a single judge of the Divisional Court, including Small Claims Court appeals will be heard in the local centre and are scheduled through the Trial Coordinator for Superior Court.

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## CHATHAM-KENT

All of the timelines specified in the existing Criminal Proceedings Rules, the Family Law Rules, and the Rules of Civil Procedure are to be strictly adhered to without exception.

### Divisional Court

Panel - All Divisional Court matters to be heard by a three judge panel will be heard in the regional centre of London during the one week commencing Monday, April 3, and one week commencing Monday, November 27, 2017.

Single Judge – All Divisional Court matters to be heard before a single judge of the Divisional Court, including Small Claims Court appeals will be heard in the local centre and are scheduled through the Trial Coordinator for Superior Court.

### **The trial sittings have been designated in blocks of CRIMINAL and CIVIL:**

#### Criminal

All criminal cases will be committed to an Assignment Court date in the Superior Court of Justice and shall be pre-tried prior to that Assignment Court. At the Assignment Court, a sufficient number of JURY cases will be assigned to the commencement of an appropriate sitting for jury selection and trial on a Running List basis. All NON-JURY cases will be assigned to a Running List within an appropriate sitting. If applicable, guilty pleas can be arranged through the Trial Coordinator.

Request for adjournments of trials require written application/motions with supporting affidavit. These applications/motions can be returnable at the commencement of the sittings before the trial judge or in advance of the sittings before the local administrative judge.

A Trial Readiness Court will be conducted by the presiding trial judge at the commencement of the trial sittings. Counsel are to confirm their readiness for trial by completing and filing a Trial Readiness Report no later than three business days prior to the Trial Readiness Court unless otherwise directed by the Trial Coordinator. Counsel or self-represented accused conducting a case shall appear in the Trial Readiness Court unless all counsel and self-represented accused have not changed their position from the position described in the most recent Pre-trial Conference Report, have complied with all filing requirements, and have completed and filed a Trial Readiness Report.

#### Criminal Trial Sittings

##### **Scheduled for the Week commencing:**

##### Jury/Non-Jury

- Monday, February 6, 2017
- Monday, February 13, 2017

##### Jury/Non-Jury

- Monday, April 3, 2017
- Monday, April 10, 2017

Jury/Non-Jury

- \*Tuesday, May 23, 2017
- Monday, May 29, 2017

Jury/Non-Jury

- Monday, September 11, 2017
- Monday, September 18, 2017

Jury/Non-Jury

- Monday, October 16, 2017
- Monday, October 23, 2017

Jury/Non-Jury

- Monday, November 27, 2017
- Monday, December 4, 2017

**Family**

All family law matters will be set for trial by the Trial Coordinator following the settlement conference and completion of the Trial Scheduling Endorsement form. If Counsel cannot agree on trial sittings, the matter will be assigned to an upcoming Trial Scheduling Court. The case will be assigned to a trial sitting on a running list basis.

**Civil**

All civil cases will be pre-tried. Thereafter, if the action is **ready for trial** (and Counsel agree on a Sittings), the Trial Coordinator will assign the case to the Running List for that sittings. If Counsel do not agree, the case will be set to an Assignment Court for scheduling. ALL cases on the Running List may be spoken to before the Trial Justice at the commencement of the sittings and/or called for trial by the Trial Coordinator during the sittings.

Request for adjournments of trials require written application/motions with supporting affidavit. These applications/motions can be returnable at the commencement of the sittings before the trial judge or in advance of the sittings before the local administrative judge.

**Family/Civil Trial Sittings**

**Scheduled for the Week commencing:**

Jury/Non-Jury

- Monday, January 9, 2017
- Monday, January 16, 2017

Family/Non-Jury

- Monday, March 20, 2017

Jury/Non-Jury

- Monday, May 8, 2017
- Monday, May 15, 2017



Jury/Non-Jury

- Monday, September 25, 2017
- Monday, October 2, 2017

Family/Non-Jury

- \*Tuesday, October 10, 2017

Jury/Non-Jury

- \*Tuesday, November 14, 2017
- Monday, November 20, 2017

**Assignment Court and Family Trial Scheduling Court Dates:**

CRIMINAL – Heard at 10:00 a.m. FAMILY and CIVIL – Heard at 11:00 a.m. on the following dates:

- \*Tuesday, February 21, 2017
- \*Tuesday, May 23, 2017
- Monday, September 25, 2017
- Monday, November 20, 2017

**All criminal cases are to be pre-tried prior to the day of the Assignment Court.**

Gowning is no longer required for Assignment Court, if only to set date. If other business, e.g. to enter guilty plea or sentencing, then gowning is required.

**Chatham/Sarnia (C/S) Rotation**

The Judge will conduct motions/appointments/conferences/pre-trials/short notice trials on a weekly rotation divided as follows:

- **Chatham:** Mondays and Tuesdays

\*Except where holidays fall on Mondays then Rota Court will be Tuesdays and Wednesdays

- **Sarnia:** Wednesdays, Thursdays and Fridays

Mondays: Conferences/Pre-trials/Special Appointments and short notice trials

Tuesdays: Every other week Motions Court (short motions) and short notice trials

Any civil motion or application that requires more than 30 minutes, and any family motion or application that requires more than 60 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

**Rota Court Days**

Civil Motions (CVM); Assignment Court (AC)

**January to June**

- January 3, 4 (CVM)
- January 9, 10
- January 16, 17 (CVM)
- January 23, 24

## Southwest Regional Calendar - January to December 2017

- January 30, 31 (CVM)
- February 6, 7
- February 13, 14 (CVM)
- February 21 (AC), 22
- February 27, 28 (CVM)
- March 6, 7
- March 13, 14 (CVM)
- March 20, 21
- March 27, 28 (CVM)
- April 3, 4
- April 10, 11 (CVM)
- April 18, 19
- April 24, 25 (CVM)
- May 8, 9 (CVM)
- May 15, 16
- May 23 (AC), 24 (CVM)
- May 29, 30
- June 12, 13 (CVM)
- June 19, 20
- June 26, 27 (CVM)

### **Summer**

- July 4, 5 (CVM)
- July 10, 11
- July 17, 18 (CVM)
- July 24, 25
- July 31, August 1 (CVM)
- August 8, 9
- August 14, 15 (CVM)
- August 21, 22
- August 28, 29 (CVM)

### **September to December**

- September 5, 6 (CVM)
- September 11, 12
- September 18, 19 (CVM)
- September 25 (AC), 26
- October 2, 3 (CVM)
- October 10, 11
- October 16, 17 (CVM)
- October 23, 24
- October 30, 31 (CVM)
- November 14, 15 (CVM)
- November 20 (AC), 21

Southwest Regional Calendar - January to December 2017

- November 27, 28 (CVM)
- December 4, 5
- December 11, 12 (CVM)
- December 18, 19

Week of December 25, 2017 – Judge on Call for Emergencies Only

## **GODERICH/HURON**

All of the timelines specified in the existing Criminal Proceedings Rules, the Family Law Rules, and the Rules of Civil Procedure are to be strictly adhered to without exception.

### **Divisional Court**

Panel - All Divisional Court matters to be heard by a three judge panel will be heard in the regional centre of London during the one week commencing Monday, April 3, and one week commencing Monday, November 27, 2017.

Single Judge – All Divisional Court matters to be heard before a single judge of the Divisional Court, including Small Claims Court appeals will be heard in the local centre and are scheduled through the Trial Coordinator for Superior Court.

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The Sittings have been designed in blocks of combined JURY and NON-JURY. The criminal work will precede the civil in the first week of the Sittings. The civil/family work will follow in the subsequent week(s).

### **Criminal**

All criminal cases will be committed to an Assignment Court date in the Superior Court of Justice and shall be pre-tried prior to that Assignment Court. At the Assignment Court, a sufficient number of JURY cases will be assigned to the commencement of an appropriate sitting for jury selection and trial on a Running List basis. All NON-JURY cases will be assigned to a Running List within an appropriate sitting. If applicable, guilty pleas can be arranged through the Trial Coordinator.

Request for adjournments of trials require written application/motions with supporting affidavit. These applications/motions can be returnable at the commencement of the sittings before the trial judge or in advance of the sittings before the local administrative judge.

A Trial Readiness Court will be conducted by the presiding trial judge at the commencement of the trial sittings. Counsel are to confirm their readiness for trial by completing and filing a Trial Readiness Report no later than three business days prior to the Trial Readiness Court unless otherwise directed by the Trial Coordinator. Counsel or self-represented accused conducting a case shall appear in the Trial Readiness Court unless all counsel and self-represented accused have not changed their position from the position described in the most recent Pre-trial Conference Report, have complied with all filing requirements, and have completed and filed a Trial Readiness Report.

### **Family**

All family law matters will be set for trial by the Trial Coordinator following the settlement conference and completion of the Trial Scheduling Endorsement form. If Counsel cannot agree on trial sittings, the matter will be assigned to an upcoming Trial Scheduling Court. The

case will be assigned to a trial sitting on a running list basis.

### **Civil**

All civil cases will be pre-tried. Thereafter, if the action is **ready for trial** (and Counsel agree on a Sittings), the Trial Coordinator will assign the case to the Running List for that sittings. If Counsel does not agree, the case will be set to an Assignment Court for scheduling. ALL cases on the Running List may be spoken to before the Trial Justice at the commencement of the sittings and/or called for trial by the Trial Coordinator during the sittings.

Request for adjournments of trials require written application/motions with supporting affidavit. These applications/motions can be returnable at the commencement of the sittings before the trial judge or in advance of the sittings before the local administrative judge.

### **Trial Sittings**

#### **Scheduled for the Week commencing:**

Jury/Non-Jury

- Monday, January 30, 2017
- Monday, February 6, 2017

Homicide Motions – Monday, March 6, 2017 (1-2 weeks)

Homicide Jury Trial - Monday, April 24, 2017 (4-5 weeks)

Jury/Non-Jury

- Monday, June 12, 2017
- Monday, June 19, 2017

Jury/Non-Jury

- Monday, September 18, 2017
- Monday, September 25, 2017

Civil Jury/Non-Jury/Family

- \*Tuesday, October 10, 2017
- Monday, October 16, 2017

Jury/Non-Jury

- Monday, November 20, 2017
- Monday, November 27, 2017

### **Assignment Court and Family Trial Scheduling Court Dates:**

#### **Criminal, Family and Civil**

Criminal commencing at 10:00 a.m. followed by Family and Civil matters to be heard on the following dates:

- Friday, February 10, 2017
- Friday, June 16, 2017
- Friday, September 29, 2017

- Friday, December 1, 2017

**All criminal cases are to be pre-tried prior to the day of the Assignment Court.**

Gowning is no longer required for Assignment Court, if only to set date. If other business, e.g. to enter guilty plea or sentencing, then gowning is required.

**Regular Rota Circuit**

**St. Thomas, Stratford, Goderich & Woodstock (STT/STR/G/W) Rotation)**

This circuit is titled the “regular rota circuit” and will include all short motions, civil special appointments, criminal and civil pre-trials, and criminal hearings scheduled every other week as follows:

- STT (St. Thomas) - Monday (Motions Court in morning)
- STR (Stratford) - Tuesday (Motions Court in morning)
- G (Goderich) - Wednesday (Motions Court in morning)
- W (Woodstock) - Thursday and Friday (Motions Court on Friday morning)

**Note: Motions Court day adjusted if statutory holiday during week.**

**Family Rota Circuit**

**St. Thomas, (Stratford or Goderich) & Woodstock (STT/STR or G/W) Rotation:**

This circuit is titled the “family rota circuit” and will include family law special appointments, case conferences, settlement conferences, trial management conferences, and short trials, if time permits, scheduled on assigned days as follows:

- STT (St. Thomas) 2 days - Monday and Tuesday
- STR (Stratford) or G (Goderich) 1 day - (either Wednesday or Thursday)
- W (Woodstock) 1-2 days - (Thursday) and Friday

**Note: All matters in the above two rota circuits are scheduled through the Trial Coordinator.**

Any civil motion or application that requires more than 30 minutes, and any family motion or application that requires more than 60 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

**Rota Court Days**

Civil Motions (CVM); Family Law Rota (FLR)

**January to June**

- January 5 (CVM)
- January 12 (FLR)
- January 18 (CVM)
- January 25 (FLR)
- February 1 (CVM)
- February 9 (FLR)
- February 15 (CVM)
- March 1 (CVM)
- March 9 (FLR)
- March 15 (CVM)

Southwest Regional Calendar - January to December 2017

- March 22 (FLR)
- March 29 (CVM)
- April 6 (FLR)
- April 12 (CVM)
- April 26 (CVM)
- May 11 (FLR)
- May 17 (CVM)
- May 25 (FLR)
- May 31 (CVM)
- June 15 (FLR)
- June 21 (CVM)

**Summer**

- July 6 (CVM)
- July 13 (FLR)
- July 19 (CVM)
- July 26 (FLR)
- August 2 (CVM)
- August 10 (FLR)
- August 16 (CVM)
- August 30 (CVM)

**September to December**

- September 7 (FLR)
- September 13 (CVM)
- September 20 (FLR)
- September 27 (CVM)
- October 5 (FLR)
- October 12 (CVM)
- October 25 (CVM)
- November 2 (FLR)
- November 16 (CVM)
- November 22 (FLR)
- November 29 (CVM)
- December 7 (FLR)
- December 13 (CVM)

Week of December 25, 2017 – Judge on Call for Emergencies Only

## **LONDON/MIDDLESEX**

All of the timelines specified in the existing Criminal Proceedings Rules, the Family Law Rules, and the Rules of Civil Procedure are to be strictly adhered to without exception.

### **London Divisional Court Sittings**

Panel - All Divisional Court matters to be heard by a three judge panel will be heard in the regional centre of London during the one week commencing Monday, April 3, and one week commencing Monday, November 27, 2017.

### **Jury Panels**

Jury Panels are summoned each week with the exception of the seminar weeks which are the weeks of May 1, June 5 and November 6, 2017 and the summer. Additional Panels may be summoned as required.

### **Criminal Assignment Court Dates (Commencing at 9:30 a.m.) and Date of Committal Periods:**

<b>Committal Period</b>	<b>Assignment Court Date</b>
December 5, 2016 – December 30, 2016	Tuesday, January 10, 2017
January 3 – February 3, 2017	Tuesday, February 14, 2017
February 6 – March 3, 2017	Tuesday, March 14, 2017
March 6 – March 31, 2017	Tuesday, April 11, 2017
April 3 – April 28, 2017	Tuesday, May 9, 2017
May 1 – June 2, 2017	Tuesday, June 13, 2017
June 5 – June 30, 2017	Tuesday, July 11, 2017
July 4 – August 4, 2017	Tuesday, August 15, 2017
August 8 – September 1, 2017	Tuesday, September 12, 2017
September 5 – October 6, 2017	Tuesday, October 17, 2017
October 10 – November 3, 2017	Tuesday, November 14, 2017
November 6 – December 1, 2017	Tuesday, December 12, 2017
December 4 – December 29, 2017	Tuesday, January 9, 2018

Gowning is no longer required for Criminal Assignment Court, if only to set date. If other business, e.g. to enter guilty plea or sentencing, then gowning is required.

### **Civil Assignment Court**

**Commencing at 9:00 a.m. on the following dates:**

- January 20, 2017
- February 24, 2017
- March 24, 2017
- April 21, 2017
- May 19, 2017
- June 16, 2017
- July 14, 2017
- August 18, 2017
- September 15, 2017



- October 20, 2017
- November 24, 2017
- December 15, 2017

Gowning is no longer required for Civil Assignment Court, if only to set date.

### **Criminal and Civil Trial Courts**

The CRIMINAL and CIVIL TRIAL COURTS are run with continuous sittings. The Trial Coordinator, in conjunction with the Administrative Justice, will schedule the required courts based on the judicial complement assigned each week.

All CRIMINAL cases will be committed to an Assignment Court date in the Superior Court of Justice at which time a pre-trial and trial date will be assigned. **The Trial Readiness Court** will be held on the **Wednesday** preceding the scheduled trial date. Counsel are to confirm their readiness for trial by completing and filing a Trial Readiness Report no later than three business days prior to the Trial Readiness Court unless otherwise directed by the Trial Coordinator.

Counsel or self-represented accused in a case are required to attend the Trial Readiness Court, unless otherwise directed by the Trial Coordinator.

All CIVIL cases will be called to an Assignment Court and assigned a pre-trial and/or a trial date. Trial dates are assigned to a Weekly Running List. Simplified Procedure trials are scheduled through the Trial Coordinator with Counsel at the completion of the pre-trial if the case is deemed ready for trial.

Requests for adjournments of trials require written application/motions with supporting affidavit. These applications/motions are to be made returnable in advance of the assigned scheduled sittings before the local administrative judge on a date provided by the Trial Coordinator.

Requests for adjournments of pre-trials also require a motion returnable before the local administrative judge on a date provided by the Trial Coordinator unless the rescheduled pre-trial date is at least ninety (90) days before the trial date.

Family Law matters are scheduled through the London Family Court Branch – please refer to London – Family Court

### **Rota Court**

A Justice is assigned WEEKLY to preside over the ROTA COURT, which is scheduled as follows:

- Mondays: Special Appointments (Long Civil Motions)
- Tuesdays: Civil Litigation Short Motions
- Wednesdays: Special Appointments (Long Civil Motions)
- Thursdays: Civil Pre-trials
- Fridays: Civil Pre-trials & Special Appointments (Long Motions)
- Monday to Friday: Criminal Pre-trials at 9:00 a.m. and 2:00 p.m.

\*Bail Reviews, Summary Conviction Appeals, Criminal Motions and Bail Estreatments are scheduled on an as needed / requested basis.

**Civil Motions Court**

- Short civil motions court will be opened at 9:15 a.m. for adjournments and the scheduling and timetabling of long civil motions (Special Appointments) if on consent and will otherwise convene at 10:00 a.m. A Court Reporter will be available at 11:30 a.m. for any short civil motion which involves a self-represented litigant. Any motion or application that requires more than 30 minutes (long civil motions) will be adjourned to a special appointment date – see [Consolidated Provincial Practice Direction](#) issued by Chief Justice of the Superior Court; and [Consolidated Practice Direction for Southwest Region](#)

## LONDON - FAMILY COURT

All of the timelines specified in the Family Law Rules are to be strictly adhered to without exception.

The FAMILY COURT sits in London on a continuous basis. The Family Court Trial Coordinator, in conjunction with the Administrative Justice of the Family Court, will schedule the required courts based on the judicial complement assigned each week. The following is a brief outline:

### **Case Management Rota Court:**

- Mondays: Conferences
- Tuesdays: Family Law Act Conferences & First Appearance Courts
- Wednesdays: Unconfirmed & Consent Motions List and Argued Motions List
- Thursdays: Children's Aid Society [First Appearance Courts & Conferences (Settlement & Trial Management Conferences)]
- Fridays: Children's Aid Society Temporary Custody Motions & Summary Matters

### **CAS FINAL ORDERS: Direction from Justice Henderson, LAJ**

The Family Bench is changing the procedure in respect of Final Orders based on a Statement of Agreed Facts, currently heard on Thursdays. Commencing Thursday, September 10, 2015, material for a Final Order shall be filed in the court office by the Tuesday before (i.e commencing September 8, 2015). The material, if in draft form, is to be placed in the file but not inserted in the Continuing Record. The draft material shall be returned upon the court either receiving a signed SAF or affidavit of the worker or if the matter is not proceeding on this basis. If the material has not been filed, the matter will be adjourned at the discretion of the judge. In the meantime, each individual judge will be handling these matters as they see fit.

**Trial Management Conferences** are mandatory in every case once on a trial list, unless completed Trial Scheduling Endorsement Forms have been filed and a judge specifically dispenses with a trial management conference. The trial management conference will be heard 1 to 2 weeks prior to trial. The purpose of a trial management conference is outlined in section 17.6 of the Family Law Rules.

**Motions Court** and **Argued Motions** will be held on **Wednesdays**. Argued Motions exceeding 60 minutes **maximum** for **all** parties will require a special motions appointment from the Trial Coordinator of the Family Court.

- See [Consolidated Provincial Practice Direction](#) issued by Chief Justice of the Superior Court; and [Consolidated Practice Direction for Southwest Region](#)

### **Trial Scheduling**

Trials will be scheduled into a 3-week trial sitting block. Each week two to three judges will be scheduled to hear trials from this running list during the 3-week sittings. Approximately 30

matters will be scheduled for each 3-week trial sittings block regardless of length, which may be adjusted by the local administrative judge, as needed. *Counsel and the parties must be prepared to attend with their witnesses for trial when called at any time during the 3-week block.*

All Trial Records are to be filed according to the Rules and cases may be struck from the trial sittings if the Trial Record is not filed by this date.

Trial Readiness Court – On the Tuesday prior to commencement of the trial block, all the cases scheduled for trial in the next Sittings will be called to a Trial Readiness Court.

Any trials not reached in a trial block will be given priority on the next trial sittings block or Counsel and/or the parties may select another Trial Sittings.

### **Adjournments of Trials**

- Any adjournments of a FLA case or child protection case must be made at the Trial Readiness Court on the Tuesday prior to the trial sitting on notice to the other party.

Any request for an adjournment at the Trial Readiness Court shall be supported by affidavit material that explains why the trial is not ready to proceed.

### **Trial Sitting (3 weeks duration) & Trial Readiness Court Date:**

January 9, 2017	Trial Readiness Court – Tuesday, January 3, 2017
February 13, 2017	Trial Readiness Court – Tuesday, January 31, 2017
April 3, 2017	Trial Readiness Court – Tuesday, March 28, 2017
May 8, 2017 Seminar)	Trial Readiness Court – Tuesday, April 25, 2017(due to Judges'
June 12, 2017 Regional Seminar)	Trial Readiness Court – Tuesday, May 30, 2017 (due to SW

Summer Trials Sittings will be determined and scheduled for priority matters as identified by the local administrative judge and scheduled through the Trial Coordinator.

September 11, 2017	Trial Readiness Court – Tuesday, September 5, 2017
* October 10, 2017	Trial Readiness Court – Tuesday, October 3, 2017
*November 14, 2017 (2-wk)	Trial Readiness Court – Tuesday, October 31, 2017 (due to Judges' Seminar)
December 4, 2017 (2-wk)	Trial Readiness Court – Tuesday, November 28, 2017

## **ST. THOMAS/ELGIN**

All of the timelines specified in the existing Criminal Proceedings Rules, the Family Law Rules, and the Rules of Civil Procedure are to be strictly adhered to without exception.

### **Divisional Court**

Panel - All Divisional Court matters to be heard by a three judge panel will be heard in the regional centre of London during the one week commencing Monday, April 3, and one week commencing Monday, November 27, 2017.

Single Judge – All Divisional Court matters to be heard before a single judge of the Divisional Court, including Small Claims Court appeals will be heard in the local centre and are scheduled through the Trial Coordinator for Superior Court.

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### **The trial sittings have been designated in blocks of CRIMINAL, CIVIL AND FAMILY:**

#### **Criminal**

All criminal cases will be committed to an Assignment Court date in the Superior Court of Justice and shall be pre-tried prior to that Assignment Court. At the Assignment Court, a sufficient number of JURY cases will be assigned to the commencement of an appropriate sitting for jury selection and trial on a Running List basis. All NON-JURY cases will be assigned to a Running List within an appropriate sitting. If applicable, guilty pleas can be arranged through the Trial Coordinator.

Request for adjournments of trials require written application/motions with supporting affidavit. These applications/motions can be returnable at the commencement of the sittings before the trial judge or in advance of the sittings before the local administrative judge.

A Trial Readiness Court will be conducted by the presiding trial judge at the commencement of the trial sittings. Counsel are to confirm their readiness for trial by completing and filing a Trial Readiness Report no later than three business days prior to the Trial Readiness Court unless otherwise directed by the Trial Coordinator. Counsel or self-represented accused conducting a case shall appear in the Trial Readiness Court unless all counsel and self-represented accused have not changed their position from the position described in the most recent Pre-trial Conference Report, have complied with all filing requirements, and have completed and filed a Trial Readiness Report.

#### **Criminal Trial Sittings**

**Scheduled for the Week of:** (Jury followed by Non-Jury)

Criminal

- Monday, January 23, 2017
- Monday, January 30, 2017
  
- Monday, March 20, 2017
- Monday, March 27, 2017

## Southwest Regional Calendar - January to December 2017

- \*Tuesday, May 23, 2017
- Monday, May 29, 2017
  
- Monday, June 19, 2017
- Monday, June 26, 2017
  
- \*Tuesday, September 5, 2017
- Monday, September 11, 2017
  
- \*Tuesday, October 10, 2017
- Monday, October 16, 2017
  
- Monday, November 27, 2017
- Monday, December 4, 2017

### **Family**

All family law matters will be set for trial by the Trial Coordinator following the settlement conference and completion of the Trial Scheduling Endorsement form. If Counsel cannot agree on trial sittings, the matter will be assigned to an upcoming Trial Scheduling Court. The case will be assigned to a trial sitting on a running list basis.

### **Civil**

All civil cases will be pre-tried. Thereafter, if the action is **ready for trial** (and Counsel agree on a Sittings), the Trial Coordinator will assign the case to the Running List for that sittings. If Counsel does not agree, the case will be set to an Assignment Court for scheduling. ALL cases on the Running List may be spoken to before the Trial Judge at the commencement of the sittings and/or called for trial by the Trial Coordinator during the sittings.

Request for adjournments of trials require written application/motions with supporting affidavit. These applications/motions can be returnable at the commencement of the sittings before the trial judge or in advance of the sittings before the local administrative judge.

### **Civil & Family Trial Sittings**

**Scheduled for the Week of:** (Jury followed by Non-Jury)

Civil/Family

- Monday, January 9, 2017
- Monday, January 16, 2017
  
- Monday, May 8, 2017
- Monday, May 15, 2017
  
- Monday, October 23, 2017
- Monday, October 30, 2017

### **Assignment Court**

**For Criminal, Family and Civil**

Family and Civil- commencing at 10:00 a.m., Criminal - commencing at 2:00 p.m. on the following dates:

- Wednesday, February 15, 2017
- Wednesday, May 10, 2017
- Wednesday, September 20, 2017
- Wednesday, November 15, 2017

All criminal cases are to be pre-tried prior to the Assignment Court.

Gowning is no longer required for Assignment Court, if only to set date. If other business, e.g. to enter guilty plea or sentencing, then gowning is required.

### **Regular Rota Circuit**

#### **St. Thomas, Stratford, Goderich & Woodstock (STT/STR/G/W) Rotation**

This circuit is titled the “regular rota circuit” and will include all short motions, civil special appointments, criminal and civil pre-trials, and criminal hearings scheduled every other week as follows:

- STT (St. Thomas) - Monday (Motions Court in morning)
- STR (Stratford) - Tuesday (Motions Court in morning)
- G (Goderich) - Wednesday (Motions Court in morning)
- W (Woodstock) - Thursday and Friday (Motions Court on Friday morning)

Motions Court day adjusted if statutory holiday on Monday.

Any civil motion or application that requires more than 30 minutes, and any family motion or application that requires more than 60 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

### **Family Rota Circuit**

#### **St. Thomas, (Stratford or Goderich) & Woodstock (STT/STR or G/W) Rotation**

This circuit is titled the “family rota circuit” and will include family law special appointments, case conferences, settlement conferences, trial management conferences, and short trials (if time permits) scheduled on assigned days as follows:

- STT (St. Thomas) 2 days - Monday and Tuesday
- STR (Stratford) or G (Goderich) 1 day - (either Wednesday or Thursday)
- W (Woodstock) 1-2 days - (Thursday) and Friday

All matters in the above two rota circuits are scheduled through the Trial Coordinator.

### **Rota Court Days**

Civil Motions (CVM); Family Law Rota (FLR)

#### **January to June**

- January 3 (CVM)
- January 9, 10 (FLR)
- January 16 (CVM)

## Southwest Regional Calendar - January to December 2017

- January 23, 24 (FLR)
- January 30 (CVM)
- February 6, 7 (FLR)
- February 13 (CVM)
- February 21 (FLR)
- February 27 (CVM)
- March 6, 7 (FLR)
- March 13 (CVM)
- March 20, 21 (FLR)
- March 27 (CVM)
- April 3, 4 (FLR)
- April 10 (CVM)
- April 18 (FLR)
- April 24 (CVM)
- May 8, 9 (FLR)
- May 15 (CVM)
- May 23, 24 (FLR)
- May 29 (CVM)
- June 12, 13 (FLR)
- June 19 (CVM)
- June 26, 27 (FLR)

### **Summer**

- July 4 (CVM)
- July 10, 11 (FLR)
- July 17 (CVM)
- July 24, 25 (FLR)
- July 31 (CVM)
- August 8 (FLR)
- August 14 (CVM)
- August 21, 22 (FLR)
- August 28 (CVM)

### **September to December**

- September 5 (FLR)
- September 11 (CVM)
- September 18, 19 (FLR)
- September 25 (CVM)
- October 2, 3 (FLR)
- October 10 (CVM)
- October 16, 17 (FLR)
- October 23 (CVM)
- October 30, 31 (FLR)
- November 14 (CVM)
- November 20, 21 (FLR)
- November 27 (CVM)
- December 4, 5 (FLR)
- December 11 (CVM)



Southwest Regional Calendar - January to December 2017

- December 18, 19 (FLR)
- Week of December 25, 2017 – Judge on Call for Emergencies Only

## **SARNIA/LAMBTON**

All of the timelines specified in the existing Criminal Proceedings Rules, the Family Law Rules, and the Rules of Civil Procedure are to be strictly adhered to without exception.

### **Divisional Court**

Panel - All Divisional Court matters to be heard by a three judge panel will be heard in the regional centre of London during the one week commencing Monday, April 3, and one week commencing Monday, November 27, 2017.

Single Judge – All Divisional Court matters to be heard before a single judge of the Divisional Court, including Small Claims Court appeals will be heard in the local centre and are scheduled through the Trial Coordinator for Superior Court.

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### **The trial sittings have been designated in blocks of CRIMINAL, CIVIL AND FAMILY:**

#### **Criminal**

All criminal cases will be committed to an Assignment Court date in the Superior Court of Justice and shall be pre-tried prior to that Assignment Court. At the Assignment Court, a sufficient number of JURY cases will be assigned to the commencement of an appropriate sitting for jury selection and trial on a Running List basis. All NON-JURY cases will be assigned to a Running List within an appropriate sitting. If applicable, guilty pleas can be arranged through the Trial Coordinator.

Request for adjournments of trials require written application/motions with supporting affidavit. These applications/motions can be returnable at the commencement of the sittings before the trial judge or in advance of the sittings before the local administrative judge.

A Trial Readiness Court will be conducted by the presiding trial judge at the commencement of the trial sittings. Counsel are to confirm their readiness for trial by completing and filing a Trial Readiness Report no later than three business days prior to the Trial Readiness Court unless otherwise directed by the Trial Coordinator. Counsel or self-represented accused conducting a case shall appear in the Trial Readiness Court unless all counsel and self-represented accused have not changed their position from the position described in the most recent Pre-trial Conference Report, have complied with all filing requirements, and have completed and filed a Trial Readiness Report.

#### **Criminal Trial Sittings**

##### **Scheduled for the Week of:**

##### **Jury/Non-Jury**

- \*Tuesday, January 3, 2017
- Monday, January 9, 2017
  
- Monday, February 27, 2017
- Monday, March 6, 2017

## Southwest Regional Calendar - January to December 2017

- \*Tuesday, April 18, 2017
- Monday, April 24, 2017
  
- Monday, May 8, 2017
- Monday, May 15, 2017
- 
- Monday, June 19, 2017
- Monday, June 26, 2017
  
- Monday, September 18, 2017
- Monday, September 25, 2017
  
- \*Tuesday, October 10, 2017
- Monday, October 16, 2017
  
- \*Tuesday, November 14, 2017
- Monday, November 20, 2017
- Monday, November 27, 2017
  
- Monday, December 11, 2017
- Monday, December 18, 2017

### **Family**

All family law matters will be set for trial by the Trial Coordinator following the settlement conference and completion of the Trial Scheduling Endorsement form. If Counsel cannot agree on trial sittings, the matter will be assigned to an upcoming Trial Scheduling Court. The case will be assigned to a trial sitting on a running list basis.

### **Civil**

All civil cases will be pre-tried. Thereafter, if the action is **ready for trial** (and Counsel agree on a Sittings), the Trial Coordinator will assign the case to the Running List for that sittings. If Counsel does not agree, the case will be set to an Assignment Court for scheduling. ALL cases on the Running List may be spoken to before the Trial Judge at the commencement of the sittings and/or called for trial by the Trial Coordinator during the sittings.

Request for adjournments of trials require written application/motions with supporting affidavit. These applications/motions can be returnable at the commencement of the sittings before the trial judge or in advance of the sittings before the local administrative judge.

### **Family & Civil Trial Sittings**

#### **Scheduled for the Week of:**

Jury/Non-Jury/Family

- Monday, January 23, 2017
- Monday, January 30, 2017
  
- Monday, April 3, 2017
- Monday, April 10, 2017

## Southwest Regional Calendar - January to December 2017

- \*Tuesday, May 23, 2017
- Monday, May 29, 2017
  
- \*Tuesday, September 5, 2017
- Monday, September 11, 2017
  
- Monday, October 16, 2017
- Monday, October 23, 2017
- Monday, October 30, 2017
  
- Monday, November 20, 2017 (1-week)
  
- Monday, December 4, 2017 (1-week)

### **Assignment Court**

CRIMINAL at 10:00 a.m., FAMILY & CIVIL to follow (if required)

- Friday, February 24, 2017
- Friday, May 26, 2017
- Friday, September 29, 2017
- Friday, November 24, 2017

\*All criminal cases are to be pre-tried prior to the Assignment Court.

Gowning is no longer required for Assignment Court, if only to set date. If other business, e.g. to enter guilty plea or sentencing, then gowning is required.

### **Chatham/Sarnia Rotation (C/S)**

- The Judge will conduct motions/appointments/conferences/pre-trials/short notice trials on a weekly rotation divided as follows:
- Chatham: Mondays and Tuesdays
- Sarnia: Wednesdays, Thursdays and Fridays

### **Motions/Appointments/Conferences/Pre-Trials/Short Notice Trials**

Every Wednesday, Thursday and Friday

- Wednesdays & Fridays: Conferences/pre-trials/special appointments/short trials, etc.
- Thursdays: Motions Court (short)

Any civil motion or application that requires more than 30 minutes, and any family motion or application that requires more than 60 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

### **Rota Court Days**

Civil Motions (CVM); Assignment Court (AC)

### **January to June**

- January 5 (CVM), 6

## Southwest Regional Calendar - January to December 2017

- January 11, 12 (CVM), 13
- January 18, 19 (CVM), 20
- January 25, 26 (CVM), 27
- February 1, 2 (CVM), 3
- February 8, 9 (CVM), 10
- February 15, 16 (CVM), 17
- February 23 (CVM), 24 (AC)
- March 1, 2 (CVM), 3
- March 8, 9 (CVM), 10
- March 15, 16 (CVM), 17
- March 22, 23 (CVM), 24
- March 29, 30 (CVM), 31
- April 5, 6 (CVM), 7
- April 12, 13 (CVM)
- April 20 (CVM), 21
- April 26, 27 (CVM), 28
- May 10, 11 (CVM), 12
- May 17, 18 (CVM), 19
- May 25 (CVM), 26 (AC)
- May 31, June 1 (CVM), 2
- June 14, 15 (CVM), 16
- June 21, 22 (CVM), 23
- June 28, 29 (CVM), 30

### **Summer**

- July 6 (CVM), 7
- July 12, 13 (CVM), 14
- July 19, 20 (CVM), 21
- July 26, 27 (CVM), 28
- August 2, 3 (CVM), 4
- August 10 (CVM), 11
- August 16, 17 (CVM), 18
- August 23, 24 (CVM), 25
- August 30, 31 (CVM), September 1

### **September to December**

- September 7 (CVM), 8
- September 13, 14 (CVM), 15
- September 20, 21 (CVM), 22
- September 27, 28 (CVM), 29 (AC)
- October 4, 5 (CVM), 6
- October 12 (CVM), 13
- October 18, 19 (CVM), 20
- October 25, 26 (CVM), 27
- November 1, 2 (CVM), 3
- November 16 (CVM), 17
- November 22, 23 (CVM), 24 (AC)
- November 29, 30 (CVM), 1

Southwest Regional Calendar - January to December 2017

- December 6, 7 (CVM), 8
- December 13, 14 (CVM), 15
- December 20, 21 (CVM), 22

Week of December 25, 2017 – Judge on Call for Emergencies Only

## **STRATFORD/PERTH**

All of the timelines specified in the existing Criminal Proceedings Rules, the Family Law Rules, and the Rules of Civil Procedure are to be strictly adhered to without exception.

### **Divisional Court**

Panel - All Divisional Court matters to be heard by a three judge panel will be heard in the regional centre of London during the one week commencing Monday, April 3, and one week commencing Monday, November 27, 2017.

Single Judge – All Divisional Court matters to be heard before a single judge of the Divisional Court, including Small Claims Court appeals will be heard in the local centre and are scheduled through the Trial Coordinator for Superior Court.

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**The majority of the sittings have been designed in blocks of combined JURY and NON-JURY. The criminal work will precede the civil except in the designated CVJ/NJ sittings.**

### **Criminal**

All criminal cases will be committed to an Assignment Court date in the Superior Court of Justice and shall be pre-tried prior to that Assignment Court. At the Assignment Court, a sufficient number of JURY cases will be assigned to the commencement of an appropriate sitting for jury selection and trial on a Running List basis. All NON-JURY cases will be assigned to a Running List within an appropriate sitting. If applicable, guilty pleas can be arranged through the Trial Coordinator.

Request for adjournments of trials require written application/motions with supporting affidavit. These applications/motions can be returnable at the commencement of the sittings before the trial judge or in advance of the sittings before the local administrative judge.

A Trial Readiness Court will be conducted by the presiding trial judge at the commencement of the trial sittings. Counsel are to confirm their readiness for trial by completing and filing a Trial Readiness Report no later than three business days prior to the Trial Readiness Court unless otherwise directed by the Trial Coordinator. Counsel or self-represented accused conducting a case shall appear in the Trial Readiness Court unless all counsel and self-represented accused have not changed their position from the position described in the most recent Pre-trial Conference Report, have complied with all filing requirements, and have completed and filed a Trial Readiness Report.

### **Family**

All family law matters will be set for trial by the Trial Coordinator following the settlement conference and completion of the Trial Scheduling Endorsement form. If Counsel cannot agree on trial sittings, the matter will be assigned to an upcoming Family Trial Scheduling Court. The case will be assigned to a trial sitting on a running list basis.

## **Civil**

All civil cases will be pre-tried. Thereafter, if the action is **ready for trial** (and Counsel agree on a Sittings), the Trial Coordinator will assign the case to the Running List for that sittings. If Counsel do not agree, the case will be set to an Assignment Court for scheduling. ALL cases on the Running List may be spoken to before the Trial Judge at the commencement of the sittings and/or called for trial by the Trial Coordinator during the sittings.

Request for adjournments of trials require written application/motions with supporting affidavit. These applications/motions can be returnable at the commencement of the sittings before the trial judge or in advance of the sittings before the local administrative judge.

## **Criminal, Civil & Family Trial Sittings**

### **Scheduled for the Week of:**

#### Jury/Non-Jury

- Monday, February 13, 2017
- \*Tuesday, February 20, 2017
- Monday, February 27, 2017
  
- Monday, March 27, 2017
- Monday, April 3, 2017
  
- Monday, May 8, 2017
- Monday, May 15, 2017
- \*Tuesday, May 23, 2017
  
- \*Tuesday, September 5, 2017
- Monday, September 11, 2017
- Monday, September 18, 2017
  
- Monday, October 2, 2017 [CIVIL/FAMILY SITTINGS]
- \*Tuesday, October 10, 2017
  
- Monday, November 27, 2017
- Monday, December 4, 2017
- Monday, December 11, 2017

## **Assignment Court & Family Trial Scheduling Court Dates**

### **For Criminal, Family and Civil:**

CRIMINAL - commencing at 10:00 a.m., FAMILY & CIVIL - commencing at 12:00 p.m. on the following dates:

- Friday, March 3, 2017
- Friday, May 26, 2017
- Friday, September 8, 2017
- Friday, December 8, 2017

**\*\*Where possible all criminal cases are to be pre-tried prior to the day of the Assignment Court.**



Gowning is no longer required for Assignment Court, if only to set date. If other business, e.g. to enter guilty plea or sentencing, then gowning is required.

### **Regular Rota Circuit**

#### **St. Thomas, Stratford, Goderich & Woodstock (STT/STR/G/W) Rotation**

- This circuit is titled the “regular rota circuit” and will include all short motions, civil special appointments, criminal and civil pre-trials, and criminal hearings scheduled every other week as follows:
- STT (St. Thomas) - Monday (Motions Court in morning)
- STR (Stratford) - Tuesday (Motions Court in morning)
- G (Goderich) - Wednesday (Motions Court in morning)
- W (Woodstock) - Thursday and Friday (Motions Court on Friday morning)

Note: Motions Court day adjusted if statutory holiday during week.

Any civil motion or application that requires more than 30 minutes, and any family motion or application that requires more than 60 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

### **Family Rota Circuit**

#### **St. Thomas, (Stratford or Goderich) & Woodstock (STT/STR or G/W) Rotation**

This circuit is titled the “family rota circuit” and will include family law special appointments, case conferences, settlement conferences, trial management conferences, and short trials, if time permits, scheduled on assigned days as follows:

- **STT (St. Thomas) 2 days - Monday and Tuesday**
- **STR (Stratford) or G (Goderich) 1 day - (either Wednesday or Thursday)**
- **W (Woodstock) 1-2 days - (Thursday) and Friday**

\*\*All matters in the above two rota circuits are scheduled through the Trial Coordinator.

### **Rota Court Days**

Civil Motions (CVM); Family Law Rota (FLR)

#### **January to June**

- January 4 (CVM)
- January 11 (FLR)
- January 17 (CVM)
- January 31 (CVM)
- February 8 (FLR)
- February 14 (CVM)
- February 22 (FLR)
- February 28 (CVM)
- March 8 (FLR)
- March 14 (CVM)
- March 28 (CVM)
- April 5 (FLR)
- April 11 (CVM)

## Southwest Regional Calendar - January to December 2017

- April 19 (FLR)
- April 25 (CVM)
- May 10 (FLR)
- May 16 (CVM)
- May 30 (CVM)
- June 14 (FLR)
- June 20 (CVM)
- June 28 (FLR)

### **Summer**

- July 5 (CVM)
- July 12 (FLR)
- July 18 (CVM)
- August 1 (CVM)
- August 9 (FLR)
- August 15 (CVM)
- August 23 (FLR)
- August 29 (CVM)

### **September to December**

- September 6 (FLR)
  - September 12 (CVM)
  - September 26 (CVM)
  - October 4 (FLR)
  - October 11 (CVM)
  - October 18 (FLR)
  - October 24 (CVM)
  - November 1 (FLR)
  - November 15 (CVM)
  - November 28 (CVM)
  - December 6 (FLR)
  - December 12 (CVM)
  - December 20 (FLR)
- 
- Week of December 25, 2017 – Judge on Call for Emergencies Only

## **WINDSOR/ESSEX**

All of the timelines specified in the existing Criminal Proceedings Rules, the Family Law Rules, and the Rules of Civil Procedure are to be strictly adhered to without exception.

### **Divisional Court**

Panel - All Divisional Court matters to be heard by a three judge panel will be heard in the regional centre of London during the one week commencing Monday, April 3, and one week commencing Monday, November 27, 2017.

Single Judge – All Divisional Court matters to be heard before a single judge of the Divisional Court, including Small Claims Court appeals will be heard in the local centre and are scheduled through the Trial Coordinator for Superior Court.

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### **Jury Panels**

Jury Panels are summoned bi-weekly with the exception of the above-noted seminar weeks. Additional Panels may be summoned as required.

### **Criminal Assignment & Trial Readiness Court**

Assignment Court at 9:30 a.m., Trial Readiness Court at 10:00 a.m. and Criminal Pre-Trials at 10:00 a.m. or 2:00 p.m. (Fridays 2:00 p.m. ONLY)

Gowning is no longer required for Assignment Court, if only to set date. If other business, e.g. to enter guilty plea or sentencing, then gowning is required.

<b>Month of:</b>	<b>Assignment Court Date:</b>	<b>Criminal Pre-trial Dates:</b>
November 2016	December 9, 2016	January 4, 5, 6, 2017
December 2016	January 6, 2017	February 1, 2, 3, 2017
January 2017	February 3, 2017	March 1, 2, 3, 2017
February 2017	March 3, 2017	April 5, 6, 7, 2017
March 2017	April 7, 2017	May 10, 11, 12, 2017
April 2017	May 12, 2017	June 14, 15, 16, 2017
May 2017	June 16, 2017	July 12, 13, 14, 2017
June 2017	July 14, 2017	August 9, 10, 11, 2017
July 2017	August 11, 2017	September 6, 7, 8, 2017
August 2017	September 8, 2017	October 4, 5, 6, 2017
September 2017	October 6, 2017	November 1, 2, 3, 2017
October 2017	November 3, 2017	December 6, 7, 8, 2017

### **Criminal & Civil Trial Sitzings, Weekly Trials and Pre-trials**

**Judicial complement assigned each week as follows:**

The criminal and civil trial courts are run with continuous sittings. The Trial Coordinator, in

conjunction with the Administrative Judge, will schedule the required courts based on the judicial complement assigned each week.

All criminal cases will be committed to an Assignment Court date in the Superior Court of Justice at which time the pre-trial will be set. Cases are returned to an Assignment Court following the pre-trial, to set a trial date.

Trial Readiness Court will be the Assignment Court preceding the scheduled trial date.

Counsel are to confirm their readiness for trial by completing and filing a Trial Readiness Report no later than three business days prior to the Trial Readiness Court unless otherwise directed by the Trial Coordinator. Counsel or self-represented accused conducting a case shall appear in the Trial Readiness Court unless all counsel and self-represented accused have not changed their position from the position described in the most recent Pre-trial Conference Report, have complied with all filing requirements, and have completed and filed a Trial Readiness Report.

Counsel is asked to contact the Trial Coordinator to confirm the date of the Assignment Court and to ensure the matter is added to the list.

All civil cases will be scheduled for pre-trial through the Trial Coordinator's Office. Trial dates will be set at the pre-trial by the presiding Judge unless there are unique or special scheduling accommodations. Trials will be assigned to a Weekly Running List.

Request for adjournments of trials require written application/motions with supporting affidavit. These applications/motions should be scheduled with the trial coordinator and returnable on Wednesday mornings, before the local administrative judge, in advance of the sittings or alternatively, at the commencement of the sittings before the trial judge.

## **Rota Court**

### **Civil/Criminal/Family Rota Schedule**

- *Monday: 10:00 a.m. & 2:15 p.m. - Special Motions (long over 30 minutes)*
- *Tuesday: 10:00 a.m. – All Civil Motions (short under 30 minutes including Motions for Status Hearings)*
- *Tuesday: 2:15 p.m. – Audits; Family Case Conferences*
- *Wednesday: 10:00 a.m. – Family Case & Settlement Conferences (all day)*
- *Thursday: 10:00 a.m. – Undefended Trials; Misc. Criminal Matters; Summary Judgment Motions; Divisional Court Matters (Single Judge); Civil Case Conferences & References*
- *Thursday: 2:00 p.m. – Summary Conviction Appeals & Civil Case Conferences*
- *Friday: 10:00 a.m. – Family Law Motions*
- *Friday: 2:15 p.m. & 3:15 p.m. – Family Trial Management Conferences*

Any civil motion or application that requires more than 30 minutes, and any family motion or application that requires more than 60 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

**Case Management Rota Schedule**

- *Monday: All day – Case Management (Civil Pre-Trials & Civil Case Conferences)*

## **WOODSTOCK/OXFORD**

All of the timelines specified in the existing Criminal Proceedings Rules, the Family Law Rules, and the Rules of Civil Procedure are to be strictly adhered to without exception.

### **Divisional Court**

Panel - All Divisional Court matters to be heard by a three judge panel will be heard in the regional centre of London during the one week commencing Monday, April 3, and one week commencing Monday, November 27, 2017.

Single Judge – All Divisional Court matters to be heard before a single judge of the Divisional Court, including Small Claims Court appeals will be heard in the local centre and are scheduled through the Trial Coordinator for Superior Court.

**The trial sittings have been designated in blocks of CRIMINAL, CIVIL AND FAMILY:**

### **Criminal**

All criminal cases will be committed to an Assignment Court date in the Superior Court of Justice and shall be pre-tried prior to that Assignment Court. At the Assignment Court, a sufficient number of JURY cases will be assigned to the commencement of an appropriate sitting for jury selection and trial on a Running List basis. All NON-JURY cases will be assigned to a Running List within an appropriate sitting. If applicable, guilty pleas can be arranged through the Trial Coordinator.

Request for adjournments of trials require written application/motions with supporting affidavit. These applications/motions can be returnable at the commencement of the sittings before the trial judge or in advance of the sittings before the local administrative judge.

A Trial Readiness Court will be conducted by the presiding trial judge at the commencement of the trial sittings. Counsel are to confirm their readiness for trial by completing and filing a Trial Readiness Report no later than three business days prior to the Trial Readiness Court unless otherwise directed by the Trial Coordinator. Counsel or self-represented accused conducting a case shall appear in the Trial Readiness Court unless all counsel and self-represented accused have not changed their position from the position described in the most recent Pre-trial Conference Report, have complied with all filing requirements, and have completed and filed a Trial Readiness Report.

### **Criminal Trial Sittings**

**Scheduled for the Week of:**

#### **Criminal**

- Monday, January 9, 2017
- Monday, January 16, 2017
  
- \*Tuesday, April 18, 2017
- Monday, April 24, 2017

## Southwest Regional Calendar - January to December 2017

- Monday, June 12, 2017
- Monday, June 19, 2017
  
- Monday, September 25, 2017
- Monday, October 2, 2017
  
- Monday, October 23, 2017
- Monday, October 30, 2017
  
- Monday, December 11, 2017
- Monday, December 18, 2017

### **Family**

All family law matters will be set for trial by the Trial Coordinator following the settlement conference and completion of the Trial Scheduling Endorsement form. If Counsel cannot agree on trial sittings, the matter will be assigned to an upcoming Trial Scheduling Court. The case will be assigned to a trial sitting on a running list basis.

### **Civil**

All civil cases will be pre-tried. Thereafter, if the action is **ready for trial** (and Counsel agree on a Sittings), the Trial Coordinator will assign the case to the Running List for that sittings. If Counsel does not agree, the case will be set to an Assignment Court for scheduling. ALL cases on the Running List may be spoken to before the Trial Justice at the commencement of the sittings and/or called for trial by the Trial Coordinator during the sittings.

Request for adjournments of trials require written application/motions with supporting affidavit. These applications/motions can be returnable at the commencement of the sittings before the trial judge or in advance of the sittings before the local administrative judge.

### **Trial Sittings**

#### **Scheduled for the Week of:**

#### **Civil/Family**

- Monday, April 10, 2017
  
- \*Tuesday, May 23, 2017
- Monday, May 29, 2017
  
- Monday, November 20, 2017
- Monday, November 27, 2017

### **Assignment Court and Family Trial Scheduling Court Dates:**

#### **For Criminal, Family and Civil:**

CRIMINAL – Heard at 11:00 a.m., FAMILY & CIVIL – Heard at 10:00 a.m. on the following dates:

- Thursday, February 16, 2017 – FAMILY & CIVIL / Friday, February 17, 2017 - CRIMINAL

- Thursday, May 11, 2017 - FAMILY & CIVIL / Friday, May 12, 2017 - CRIMINAL
- Thursday, September 21, 2017 - FAMILY & CIVIL / Friday, September 22, 2017 - CRIMINAL
- Thursday, November 16, 2017 - FAMILY & CIVIL / Friday, November 17, 2017 - CRIMINAL

All criminal cases are to be pre-tried prior to the Assignment Court commencing at 11:30 a.m. or the afternoon on the day preceding.

Gowning is no longer required for Assignment Court, if only to set date. If other business, e.g. to enter guilty plea or sentencing, then gowning is required.

### **Regular Rota Circuit**

#### **St. Thomas, Stratford, Goderich & Woodstock (STT/STR/G/W) Rotation**

This circuit is titled the “regular rota circuit” and will include all short motions, civil special appointments, criminal and civil pre-trials, and criminal hearings scheduled every other week as follows:

- STT (St. Thomas) - Monday (Motions Court in morning)
- STR (Stratford) - Tuesday (Motions Court in morning)
- G (Goderich) - Wednesday (Motions Court in morning)
- W (Woodstock) - Thursday and Friday (Motions Court on Friday morning)

Note: Motions Court day adjusted if statutory holiday on Monday.

Any civil motion or application that requires more than 30 minutes, and any family motion or application that requires more than 60 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

### **Family Rota Circuit**

#### **St. Thomas, (Stratford or Goderich) & Woodstock (STT/STR or G/W) Rotation**

This circuit is titled the “family rota circuit” and will include family law special appointments, case conferences, settlement conferences, trial management conferences, and short trials, if time permits, scheduled on assigned days as follows:

- STT (St. Thomas) 2 days - Monday and Tuesday
- STR (Stratford) or G (Goderich) 1 day - (either Wednesday or Thursday)
- W (Woodstock) 1-2 days - (Thursday) and Friday

Note: All matters in the above two rota circuits are scheduled through the Trial Coordinator.

### **Rota Court Days**

Civil Motions (CVM); Family Law Rota (FLR)

#### **January to June**

- January 6 (CVM)
- January 13 (FLR)
- January 19, 20 (CVM)
- January 26, 27 (FLR)
- February 2, 3 (CVM)



## Southwest Regional Calendar - January to December 2017

- February 10 (FLR)
- February 16, 17 (CVM)
- February 23, 24 (FLR)
- March 2, 3 (CVM)
- March 10 (FLR)
- March 16, 17 (CVM)
- March 23, 24 (FLR)
- March 30 & 31 (CVM)
- April 7 (FLR)
- April 13 (CVM)
- April 20, 21 (FLR)
- April 27, 28 (CVM)
- May 12 (FLR)
- May 18, 19 (CVM)
- May 26 (FLR)
- June 1, 2 (CVM)
- June 16 (FLR)
- June 22, 23 (CVM)
- June 29, 30 (FLR)

### **Summer**

- July 7 (CVM)
- July 14 (FLR)
- July 20, 21 (CVM)
- July 27, 28 (FLR)
- August 3, 4 (CVM)
- August 11 (FLR)
- August 17, 18 (CVM)
- August 24, 25 (FLR)
- August 31, September 1 (CVM)

### **September to December**

- September 8 (FLR)
- September 14, 15 (CVM)
- September 21, 22 (FLR)
- September 28, 29 (CVM)
- October 6 (FLR)
- October 13 (CVM)
- October 19, 20 (FLR)
- October 26, 27 (CVM)
- November 3 (FLR)
- November 17 (CVM)
- November 23, 24 (FLR)
- November 30, December 1 (CVM)
- December 8 (FLR)
- December 14, 15 (CVM)

Southwest Regional Calendar - January to December 2017

- December 21, 22 (FLR)
- Week of December 25, 2017 – Judge on Call for Emergencies Only