

**MEMORANDUM RE WEEKLY SCHEDULE**  
**London Family Court**  
**Commencing September 28, 2020**

Enclosed is the new weekly schedule that will commence September 28th in London Family Court after the completion of the September speak to courts that start September 14. It is premised on a two judge minimum to do the weekly work which has been our traditional scheduling format. There would be a third judge for trials when those commence. The schedules would be expanded to the extent of any additional judges.

As indicated, all hearings will be virtual with only trials heard in person. At the present time we have been allotted one courtroom (#19) which is where the trials will be heard.

All trials will be adjourned to a date to be set in late winter or early spring with priority given to backlog (March 17-June 30) trials. They will be drawn off the adjourned list with sufficient notification to parties. A new TMC will likely be scheduled regardless of a prior one being held.

Priority will be given to all backlog matters. Any new work will only be accepted after those matters have been placed. I will advise when new non urgent motions may be filed.

Page limits for case conferences and settlement conferences will continue as set out in the Conference Protocol of May 29, 2020. Case conference briefs are limited to **10 pages** and settlement conference briefs to **15 pages** not including offers to settle and other necessary documentation such as SSAG calculations, Financial Statements, NFP Statements, Comparative NFP Statements or OCL Reports.

Subject to the discretion of the hearing judge, non urgent motion affidavits shall be limited to **15 pages** with one third party affidavit permitted, limited to **5 pages**. Exhibits are limited to **10 pages**.

Commencing August 24, 2020, the court will begin using One Drive as a temporary document handling platform pending the introduction of Caselines, anticipated to be before the end of the year. As the note on the schedule indicates, filings are to be made through the Family Submissions Online portal. Note that **the portal closes five days before the hearing date**. Documentation including conference briefs need no longer be filed with the trial coordinator as of that date.

As we all become more accustomed to the new ways and to the extent the schedule may need to be changed, it may be adjusted in the future.

P. Henderson, J.  
Local Administrative Judge, London Family Court  
August 14, 2020